



NCCESA Executive Board Meeting
September 21, 2011

Ramada Inn, Statesville, NC

Welcome: Kay Morton, President

Call to Order: Kay Morton, President – NCCESA at 4:00 pm

Approval of Agenda: Motion: Teresa Story,
Seconded: Cheryl Mitchell, McDowell County
Decision: Approved (**Item 1**)
1. Correct banquet date to 9/22/11

Thought for the day: Presented by Teresa Story; Keep things in perspective

Roll Call: Kay Morton, President Teresa Story, Vice President
Elizabeth Wilson, 2nd VP Cheryl Mitchell, Treasurer
Donna Tulley, Secretary Pam Brylowe, Advisor
Jane McDaniel, Federation Treasurer
Christine Barrier, Acting Parliamentarian

Parliamentary: There is a quorum.

Approval of Minutes: Motion: Elizabeth Wilson, 2nd Vice President
Seconded: Teresa Story, Vice President
Decision: Minutes for the February 24, 2011,
Executive Board Meeting minutes were accepted with
the following changes:
1. Change spelling (Tully to Tulley) (**Item 2**)

Financial Report: Presented by Cheryl Mitchell, Treasurer. Elizabeth
Wilson moved to accept as presented. (**Item 3**)

Old Business:

- I. 501c3 Tax Exempt Status update – after a lengthy discussion, a decision was tabled until Kay Morton can meet with an accountant to discuss the Association's possible tax liabilities.
- II. Archiving NCCESA Records update – The proposed Bylaws changes were reviewed. The records have been taken to the University Library.
Motion to accept: Donna Tulley, Secretary
Seconded: Teresa Story, Vice President
Decision: Approved

There was a short discussion as to whether or not we need to archive the Herter O'Neal scholarship applications. The decision was to not archive those records.

New Business:

- I. Honorary Membership nominations were presented by Pam Brylowe. They will be voted on at the Business Meeting. Nominees are Nancy Miller – West Central District (previously approved at February Executive board meeting), Linda Cahoon - Campus and Linda Brulet – South Central District
- II. Minutes Template – presented by Donna Tulley to create a standard format. (Item 4)
Motion to accept: Elizabeth Wilson, 2nd Vice President
Seconded: Teresa Story, Vice President
Decision: Approved
- III. Awards – Presentations will be made at the banquet. There will be no tenure awards presented at the banquet since they were presented at District Conferences. The suggestion was made to have each district Public Relations send the tenure list to the State Public Relations committee and attach them to the minutes at the Business Meeting.
- IV. Motion was made by Teresa Story to remove the Sue Mills Lighthouse Award check from the Treasurer's timeline. Approval was unanimous. (Check cannot be written until recipient fills out tax withholding papers or submits receipts for professional improvement.)
- V. 2011-2012 Slate of officers to be voted on at Business Meeting: Teresa Story - President, Elizabeth Wilson - Vice President, Tracy Brown – Second Vice President, Suzanne Hugus – Secretary and Debbie Goforth – Treasurer
- VI. 2012 Federation Secretary to be voted on at Business Meeting: Donna Holland

Other Business:

- I. TERSSA has 109 members; 37 are from North Carolina. 2011 Conference will be held at Mississippi State Campus in Starkeville, MS. A call for nominations from the past president was issued. The next president will be from Kentucky and the president elect from Alabama. Nomination requests for Recording Secretary/Membership Secretary were also announced. Deena Malone, (Arkansas) holds the position of Treasurer, which is a two-year term.
- II. The full Memorial budget was spent this year. We had two retired and three active secretaries die this year. They will be recognized at the end of the Business Meeting.

Announcements:

None

Adjourn:

6:05 pm

Motion: Teresa Story, Vice President

Seconded: Elizabeth Wilson, 2nd Vice President

Decision: Approved

Respectfully submitted,

Donna Tulley, Secretary