

NCCESA Board of Directors Meeting
February 26, 2010
Johnston County Extension Office

Pre-Business Meeting

Call to Order: Pamela Brylowe, President – NCCESA, at 8:30 a.m.

Welcome: Bryant Spivey, County Extension Director – Johnston County.

Administrative Update: NC A&T State University - Dr. M. Ray McKinnie, Associate Dean & Administrator

Positions updates:

- « Dr. Linda Thomas Adams is the new Provost and Vice Chancellor for Academic Affairs @ NC A&T SU. She is from Oakland University, Troy, Michigan [former Dean of Nursing]. Dr. Adams was appointed by Dr. Harold Martin, Sr., Chancellor at NC A&T SU. She will replace Dr. Alton Thompson, Interim Provost for the past nineteen months; effective July 1st, he will return to his role in SAES.
- « NC A&T goal is to back fill positions.
- « FCS/4-H – Dr. Malloyre Lovett is the new Nutrition Specialist & EFNEP Program Coordinator.
- « 4-H Specialist – This position has already closed and interviews will commence on March 10th and 11th.
- « SET Coordinator – This position has been posted and will soon close, then interviews will commence.
- « Extension Associate Positions (3) [2–Livestock and 1-Community Gardener Coordinator] – All three positions have been posted and closed.

Budget Update:

- « Budget at NC A&T SU is good ... not great, but good.
- « Last year the University had a 7% cut and this year they are expecting another of 5% cut.
- « Extension will provide a sizable amount of 5% monies needed for this cut.
- « Growth – there will be an opportunity for strategic growth in the coming year. Looking to expand within the School of Agriculture Sciences -- the plan is to partner with others within the university (NC SU A&T) to get some agriculture business expertise.
- « ANR – is in good shape
- « Enrollment for School of Agriculture is in the realm of 880 – 890 students.

Administration Updates:

- « Ellen Smoak retired. She was the West Regional Coordinator.
- « NC A&T will be reviewing how they are structured [from a local and national outlook].
- « ECOP update: The National Institutes for Food and Agriculture has 5 national priorities: Bio Fuel, Obesity, Sustainable Production, Family & Youth, Climate Change, Health and Nutrition, and Food Safety. These priorities will be how Washington steers funding.

Administrative Update: NC State University - Dr. Ed Jones, Associate Director and State Program Leader, for Dr. Joe Zublena

Positions updates:

- « Dr. Randy Woodson is NCSU's New Chancellor – Effective April 1, 2010.
- « Dr. David Smith is the new Director of Research in CALS.
- « Dr. Jon Ort will retire, effective May 1st, and Dr. Joe Zublena will serve as Acting Director of NCCE until May. Drs. Zublena, Stewart and Jones will lead the organization as best they can until Dean Wynne decides who will replace Dr. Ort.

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Counties:

- « Positions in the counties will be filled in blocks. One of the Dean's priorities is to fill as many county positions as possible.

Campus:

- « None of the Specialists' positions will be filled until Research and Academics Programs budgets are in line.
- « District Extension Directors searches: Travis Burke, is the new Northeast district director, effective April 1st.
- « Harvey Fouts, District Extension Director for the West District, is retiring and his last day of work is today.

Administration updates:

- « In Virginia there is an amendment at the legislative level to close all the urban counties and combine the rural counties, as well as close FCS positions in every county.
- « IES has an Area of Responsibility section in the university's system that Specialists use to send information, via email, to agents. Administration is asking every association to encourage their agents to complete this section as soon as possible. Important emails are sent out via this list serve.

Budget update:

- « The NCCESA 2010 State Meeting agenda has been approved. Secretaries are approved for time out of the office to attend the state meeting and use of state vehicle - both require approval of immediate supervisor.

Guest: Jayne Cubilla, FSC Agent, Johnston County
Latino Initiative Program – gave a presentation regarding training extension staff in Latino cultural issues. – Handouts (Item 1)

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Business meeting

Call to Order: Pamela Brylowe, President – NCCESA, at 10:20 a.m.

Approval of Agenda: *Motion:* Elizabeth Wilson, Johnston, Herford County
Seconded: Jane McDaniel, McDowell County
Decision: Agenda for February 26, 2010, Board of Directors Meeting was approved with the following changes: Change year on agenda from 2009 to 2010, add roll-call to agenda AND under “New Business”, remove item #2. (Item 1)

Roll-Call: WT – 2 NC – 3 NE – 2 SE – 5
SC – 3 WC – 5 Campus - 4

Parliamentary: There is a quorum.

Thought for the day: Kay Morton, Lee County - “You are...by” (Item 2)

Approval of Minutes: *Motion:* Nancy Miller, Catawba County
Seconded: Donna Holland, Campus – NC A&T SU
Decision: Minutes for September 18, 2009, Board of Director Meeting were approved w/out any corrections. (Item 3)
Decision: Website – Annual State Meeting Minutes posted to the NCCESA website must be marked as “APPROVED” or “NOT APPROVED” respective Board of Directors. The same applies to the Executive Board Meeting minutes.

Financial Report: On behalf of Janice Dotson, Treasurer, Carol Horne presented the financial report. Janice was unable to attend this meeting because her District Extension Director (Harvey Fouts) is retiring today.
Decision: Financial Committee report was accepted as presented. The proposed budget for 2010-2011 was approved w/ recommended changes by the Executive Board on 2/25/2010. No motion needed. There were no objections. (See Items 4 & 5 in the 2/25/10 Executive Board meeting minutes.)

District Reports: WT (Item 4) NC (need report) NE (Item 6) SE (Item 7)
SC (Item 8) WC (Item 9) Campus (Item 10)

Standing Committee Reports: Membership (need report) Finance (see above)
Public Relations (Item 12) Reflections (Item 14)
Nominating (No Report) Professional Improvement (No Report)
Rules & Bylaw (Item 13)

Other Reports / Update:

EFNEP Forum (Tracy E. Brown) – This event was mostly to recognize EFNEP “Campion” Award winners. The winners were partners of EFNEP in the counties. It is recommended that we not attend this event in the future. It was a wonderful and well organized event but information only served as an FYI to this association.

Executive Board Award (Kay Morton) - (Item 15)

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Federation / HOP (read by Pam Brylowe for Donna Stewart) - (Item 16)

FCS Foundation Board Retreat (Pam Brylowe) - (Item 17)

Herter-O'Neal Scholarship (Teresa Story) - (Item 18)

Staff Senate (Fran Little) - (Item 19) – The Staff Senate would like to divide 14-B to match the six-districts.

Request: Would like everyone to submit a member from their district when the electronic nomination form is sent to them, form will be due March 1st.

Discussion: Q. Will Administration support travel for 6 senators and 6 alternates?

A. Currently Administration supports senators, not alternates. I (Tracy) think if this is presented to Administration, Dr. Zublena will either support all or none. I do not think he would support one district and not another. I think it will be an all or nothing situation **AND** it will depend on the budget.

Sue Mills Lighthouse Award (Pam Brylowe) - (Item 20)

TERESSA update (read by Christine Barrier for Mary Baronet) - (Item 21)

Old Business

Latino Initiative (Pam Brylowe)

Assessment of interest re: NCCESA Spanish language class

The request is for the BOD to share the Latino Initiative information with the membership.

Then a survey of interest will be sent electronically to determine if there is enough interest in this as a professional development alternative.

2010 State Meeting updates (Magen Caldwell)

Meeting dates are September 16 – 17, 2010, at the Mountain Horticulture Center. Executive Board meeting will be on September 15th. Looking at Clarion, by the airport for state rate will need to book the rooms by July 1st. - (Item 22)

New Business

Honorary

Motion: Fran Little,

Membership:

Seconded: Nancy Miller, Catawba County

Decision: Motion is approved and Patricia Richardson's application (from Caldwell County) will be presented at the state meeting in September.

Updating Bylaws: *No motion needed.* The Bylaws Committee (presented by Nancy Miller, Chair), would like to change the following bylaws language – from “calendar year” to “association year”. The change is in reference to when the audit of Treasurer's books is to take place. (Item 23)

Decision: No discussion. Bylaws Committee recommendation was accepted as presented.

Recommendation: Bylaws Committee should present to the entire membership at the September 2010 meeting.

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- Proposal:** The audit of the Treasurer's books will follow the Association's year [October 1 – September 30], as opposed to the calendar year [January 1 – December 31].
- ACTION:** Post change to web two weeks before September's meeting. Recommended change will be presented at the state meeting in September.

Form a Special Committee to research creating a NCCE Foundation fund account:

No motion needed. The Special Committee charge would be to research what types of NCCES Foundation funds are available, fund requirements, benefits and restrictions and report these finding and their recommendations to BOD and membership at 2010 state meeting. (See Item 7 in the 2/25/10 Executive Board meeting minutes.)

Other Business – None

Announcements – None

Adjourn – 2:30 p.m.