



Board of Directors Meeting
 September 16, 2010 - 9:00 a.m.
 The Mountain Horticultural Crops Research Station

AGENDA

Pamela Brylowe, Presiding
 Debby King, Parliamentarian

Call to Order/Welcome Pamela Brylowe, President

Approval of Agenda

Thought for the Day Kay Morton, 1st Vice President

Roll Call:

West
 North Central
 Northeast
 Southeast

South Central
 West Central
 Campus Chapter

Parliamentary Review Debby King, Parliamentarian

Approval of Minutes Tracy Brown, Secretary
February 26, 2009

Financial Report Janice Dotson, Treasurer

Reports:

District Reports

West
 North Central
 Northeast
 Southeast
 South Central
 West Central
 Campus Chapter

District President

Jane McDaniel
 Martha Smith
 Teresa Story
 Nita Walton
 Kim Gibson
 Fran Little
 Donna Holland

Standing Committee Reports

Membership
 Public Relations
 Nominating Committee
 Rules & Bylaws
 Finance Committee

State Committee Chair

Martha Smith
 Carol Horne
 Wanda Hargrove
 Nancy Miller
 Janice Dotson

Reflections
Professional Improvement

Magen Caldwell
Elizabeth Wilson

Other Reports/Updates:

Federation
ECA Foundation Board
FCS Foundation Board
Herter-O'Neal Scholarship
Horn of Plenty
Staff Senate
TERSSA Update

Donna Stewart, Federation Secretary
Pamela Brylowe
Pamela Brylowe
Teresa Story
Teresa Story
Debbie Goforth, Staff Senator
Christine Barrier, TERSSA Treasurer

Old Business

- I. Latino Initiative - assessment of interest for NCCESA Spanish class
- II. Special Fund Committee - update
- III. TERSSA Update
- IV. Bylaws - proposed changes: (Nancy Miller, Bylaws Committee Chair)
 - 1) from "calendar year" to "association year" for audit of Treasurer's books
 - 2) remove "Service" from Handbook - Standing Committees and Guidelines for Committees – Public Relations – first line
- V. 36th Annual Business Meeting Minutes needs approval by both Boards (previously approved as "Annual State Meeting minutes")

New Business

- I. Honorary Memberships (Martha Smith, Membership Committee Chair)
Application - Patricia Richardson (approved at Feb mtgs)
New applications
- II. Awards – presentations will be done Thursday evening
 1. Executive Board Award
 2. Professional Improvement Scholarship
 3. Secretary Awards of Excellence
 4. Sue Mills Lighthouse "Spirit of Light" Award
- III. (Nominations for & election of) Federation Treasurer
- IV. 2010-2011 Slate of Officers
- V. Benevolence Contribution

Other Business

Announcements

Adjourn



West District

North Carolina Cooperative Extension Secretaries Association

September 16, 2010

The west district has had an extremely busy year planning the 2010 state meeting. Efforts have been made to create a special project procedure manual, and to concentrate more on community service.

The NCCESA-West District Spring meeting was held on May 11, 2010 at the Mountain Horticultural Research and Extension Center in Mills River, NC.

We had 20 members in attendance.

The West District annual community service project recipient was SAFE (Shelter Available for Family Emergencies) located in Transylvania County. Items donated were baby care items, and cleaning supplies. We also collected canned food items to be donated to Manna Food Bank.

The West District 2010 4-H scholarship was awarded to the Avery County Summer W.O.W. (Wonderful Opportunities Waiting) program.

The membership voted to submit honorary membership applications to the state membership committee for Lorene Poole and Doris Burgin. Both secretaries retired with 30 years of service with Extension and both were very active in the state and district associations.

As a recommendation from the public relations committee, the west district voted to focus more on community service projects. Instead of an annual community service project the West district will participate in bi-annual projects. These efforts will give our association the opportunity to make a difference in each Western North Carolina County. At each scheduled meeting, the host county will provide the west district association with a community service project that will be make a difference in their community. In addition to the planned projects, members will bring one canned food item as part of registration, to be distributed to the host counties local food bank.

The rules and bylaws committee have created a special project procedures manual. Secretary of the Year award procedures have been voted and approved for the manual. Special projects to be added include: benevolence and community service projects procedures.

The professional improvement committee reported that eighteen (18) members participated in six (6) different training opportunities during 2009-2010.

In 2009-2010 we had two secretaries retire: Barbara Myers- administrative secretary in Polk county and Patty Presnell, administrative secretary in Mitchell county.

Respectively submitted:

Jane McDaniel

West District President

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Secretaries State Meeting - 9/24/2010
Southeast District - *Nita Lubbock - President*

On April 9th, 2010 our Spring Meeting was held at the Sampson County Office. Our educational theme was on "How to Defend Ourselves."

On August 27th, 2010 we held our Fall Meeting at the Wayne County Office. Our educational theme was "Stress Management."

As of today we have 39 active members, with 3 active retirees.

This year we re-implemented the Professional Improvement Scholarship, the 4-H Camp Scholarship, along with the "Charitable Contribution" donation of our choice.

And, we look forward into meeting in Wilson County next Spring (April 15, 2011).

- 🌿 South Central President –Kim Gibson, Montgomery
- 🌿 39 active members
- 🌿 Brenda Gooden—Bladen County retired on December 1, 2009
- 🌿 Spring meeting—April 27, 2010 was held in Lee County—31 present. We had an excellent program which was provided by Debbie Stephenson EFNEP program assistant with Faithful Families. She showed us how to exercise to reduce stress by using items in the office. Adrian Gaskins provided information and demonstrations on updating our County websites.
- 🌿 Fall meeting—August 27, 2010 was held in Montgomery County at King's Mountain Point where Kacy Cook, Wildlife Biologist with the NC Wildlife Conservation gave a presentation on songs birds in our area. Brandon Garrison, Wildlife Office gave a talk on Boating and Fishing Safety. Everyone received a cane fishing pole and enjoyed fishing in Badin Lake.
- 🌿 Diane Scarboro—Hoke County was awarded Secretary of the Year.
- 🌿 South Central has gotten our Community Service project underway this year by volunteering 1 hour per month for 6 months at our local county libraries.
- 🌿 Madison Layfield daughter of Pam Layfield of Anson County was chosen a district finalist for the Herter O'Neill scholarship. Madison was the winner of the Herter O'Neill.
- 🌿 We were invited to the 2011 spring meeting by the secretaries of Moore County which is to be held on April 27, 2011.
- 🌿 The 2010-2011 slate of new officers are:
 - President—Ruthann Pope, Anson
 - 1st Vice President—Sharon Williams, Harnett
 - 2nd Vice President—Christine Barrier, Cabarrus
 - Treasurer—Rhonda Gaster, Lee
 - Secretary—Dana Braswell, Union
 - Advisor—Kim Gibson, Montgomery

WEST CENTRAL DISTRICT NCCESA REPORT

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September 15, 2010 - State NCCESA Board of Directors Meeting – Mills River

Prepared by Fran Little

The WCD Spring Meeting was hosted by Caldwell County Secretary Becky Ritch on April 30 with 22 members present. Paige Richardson from Caldwell County Hospice was the guest speaker and our Community Service Project recipient for our meeting. WCD Members brought various kitchen and canteen items as well as gift cards for Ms. Richardson to deliver for us to the Caldwell Hospice facility. Becky Ritch coordinated a wonderful morning of activities and lunch for our members.

Our Fall Meeting was hosted by Catawba County Secretaries Nancy Miller, Fran Little and retired NCCESA member Randi Pope on August 20 with 29 members present. Jan Hudson and Sarah Parham, from Catawba Valley Behavior Health, shared information about their program, Connections, and how it supports Catawba County residents faced with mental illness. One way they fund their program and provide assistance to their members is a pottery program. A selection of their pottery work was displayed and at the conclusion of the presentation WCD members did a little early Christmas shopping. As our Community Service Project recipient Jan and Sarah were presented with a large array of office supplies and gift cards by our WCD members.

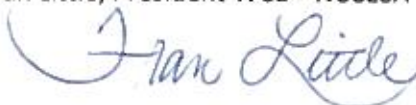
BUSINESS ITEMS

- The 2009 Secretary of the Year award was presented to **Becky Ritch** of Caldwell County.
- The 2010 Herter O'Neal Scholarship winner for the WCD was **Brandon Kirby** from Hudson, N.C. His plans are to attend UNC at Chapel Hill this fall. Twenty applications were received.
- The 2010 WCD Professional Improvement Scholarship was presented to **Sue Bugg**, Gaston County. She is attending Catawba Valley Community College where she is pursuing an Associate's degree.
- 2011 State Meeting Committee – conducted a survey and the location will be in Statesville, September 22 & 23, 2011. An invitation is being prepared to be presented at the 2010 State Meeting in Mills River.
- By-Laws Changes 2009-10
 1. The WCD Community Service Project will be named by the county hosting the spring and fall meetings. WCD members will be invited to purchase from a list of needs provided by the non-profit or other service agency.
 2. The oversight of the Secretary of the Year award was moved from the Public Relations Committee to the 1st Vice President.
- Staff Senators for WCD are **Julie Flowers**, Gaston County and **Susan Buckley** of Mecklenburg County.
- Our Reflection Chair, **Deldra Hicks** finalized our WCD Member Profiles and provided to our webmaster. This is now available on our WCD website.
- Election of 2010-11 officers:

President – Sandy Kanupp
1st Vice President- Joyce Dorsey
2nd Vice President- Chrystal Whitt
Secretary- Melva Menius
Treasurer – Leslie Brown
Advisor – Fran Little
Total Membership 36

Respectfully submitted,

Fran Little, President WCD - NCCESA





The Campus Chapter currently has 22 paid members.

Our first meeting of the association year was held at the Orange County Extension Office on October 9, 2009. Even though there were still travel restrictions in effect we had very good attendance by our team members. Dr. Shirley McNeill, Eastern Regional Coordinator graced us with her presentation on "Developmental Theory, Leadership and Decision Making. This professional development session was interactive, informative and fun.

December 2009 during our annual Christmas gathering the association had an opportunity to sponsor a single mom of 3 children who lost her job because of the economic downturn through the Salvation Army. We were able to donate clothing and gift cards to this family as a community service outreach.

On February 25th, 2010, Vicky Merritt, Suzanne Hugus, Tracy Brown and I attended the executive board meeting in Smithfield NC at the Johnson County extension office. After that meeting the 4 of us had another meeting over lunch to discuss ways to improve the overall participation and effectiveness of the campus chapter. We discussed and comprised a survey that was sent to our team members with relevant questions about the effectiveness and ways to improve the effectiveness of the campus chapter which allowed everyone to answer honestly and anonymously. Our categories of concern were: the necessity to fill the 2nd Vice President position, contentment of the association, professional development ideas, the communication level, individual and team expectations, the budget, fundraising ideas, social gatherings after hours, and last but not least community service ideas.

April 9, 2010 was a regular scheduled meeting that was held as a meet me call, because of the restraints of traveling which were still in effect. The deadline for completing the campus chapter survey was April 16, 2010.

On May 24, 2010 the executive board held a meet me call (Tracy Brown, Suzanne Hugus, and Donna Holland) to discuss the results of the Campus Chapter Survey.

The nomination form was submitted for Dorothy "Charlotte" Simpson to become an honorary member of the association.

Our own Tracy Brown received the 2010 NCCESA Professional Improvement Scholarship and we are proud of her.

July 16, 2010 we had our annual picnic at Efland Cheeks Park & Community Center, in Mebane N.C. (5-7 pm)

The campus chapter is pleased to donate 10 bags to Lillington-Shawtown Elementary School in Harnett County. These bags are being used as "crisis bags" to hold medical files and any medical equipment that the class needs and they are carried anywhere they go outside of the classroom.

Our next meeting was held on August 6, 2010 at our president's home (Donna Holland) in High Point and discussed the survey, gave committee reports and installed our new officers for 2010-2011:

President Vicky Merritt

1st VP Anita Wright

2nd VP Susan Graham

Secretary: Suzanne Hugus

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Treasurer: Donna Stewart



North Carolina Cooperative Extension Secretaries Association

Committee Report – Public Relations Committee ✓

September 16, 2010

Committee Members:

Donna Stewart – Campus Chapter
Ann Burrow – Vance County, North Central
Vivian Turner – Edgecombe County, North East
Sherry Hall – Bladen County, South Central
Linda Hill – Lenior County, South East
Vonda Vaughn – Mitchell County, West
Carol Horne – Rutherford County, West Central

PUBLIC RELATIONS Committee: goals

- * Positive image of our association
- * Promote membership
- * Promote community service within our districts
- * Support and Promote State Annual Meeting with a community service project

• *Media articles - marketing the association.*

Public Relations Committee will support and promote the West District food drive at our annual NCCESA State meeting in September.

On each districts web page you will find community service projects. Below is the hosting district community service report.

extended

West District Public Relations Committee Report 2010
Submitted By: Vonda Vaughn, Public Relations Chair

For the Spring West District Secretaries meeting the community service project was each member brought supplies such as diapers, baby wipes, powder, shampoo & lotion, cleaning supplies such as bleach, Murphy's Oil Soap and window cleaner and outdoor toys that was donated to SAFE, the woman's and children's shelter in Transylvania County. Each member that attended also brought one canned food item.

The public relations committee submitted a proposal to the district to add an additional community service project for the upcoming year. The west district voted to join The NC "Feed the Hungry" project. At each meeting members will bring one canned food item as part of their registration fee. An additional proposal was submitted and approved to add one canned food item as part of the registration fee for the upcoming 2010 NCCESA State meeting. The canned food will be taken to "Hearts with Hands" to be distributed to the hungry

Respectfully
Carol Horne
Chair of Public Relations Committee

September 17, 2010

The Nomination Committee had a request to fill four vacancies. The positions that are to be filled are as follows:

1. 2nd Vice President (which is on a rotating schedule and the position will be filled by a person from the Southeast District.
2. There is one vacancy for secretary and one vacancy for treasurer for NCCESA.
3. There is one vacancy for treasurer for the Federation.

Nominations were submitted for the following:

Mary Elizabeth Wilson – 2nd Vice President
Donna Tulley – State Secretary
Cheryl Mitchell – State Treasurer

Nominations for Federation Treasurer will come from the floor.

Wanda Hargrove
Nominating Committee Chair.

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Rules and Bylaws Committee Report
NCCESA State Meeting – Sept. 16-17, 2010

Members of Committee:

Nancy Miller, Chairperson
Karla Frizzelle
Martha Smith
Pam Allen
Patricia Burch
Peggy Elliott
Susanne Winebarger

The committee was asked by Pam Brylowe, President of NCCESA, to look into changing the following State By Laws:

Under Article 5 – Officers and Their Duties. It states in Section 6:

*...The accounts of the Treasurer shall be audited at the close of the calendar year by an Audit Committee, to be appointed by the President.

Proposed Change:

Change “calendar year” to “association year”

Public Relations:

To interpret to the public the objectives and purpose of our Association and the contribution secretaries make to the North Carolina Cooperative Extension Service work.

Proposed Change:

Public Relations:

To interpret to the public the objectives and purpose of our Association and the contribution secretaries make to North Carolina Cooperative Extension work.

These changes were approved by the members of the State Bylaws Committee and recommended to the Board of Directors for their approval.

Submitted by,



Nancy Miller
Chairperson

9-16-10

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NC Cooperative Extension Secretaries Association

Fiscal Year 2010-2011

REVISED Proposed Budget

<u>Revenue</u>	
215 Members x \$20	4,300.00
Corn Growers	250.00
NCCES Foundation	1,000.00
Ag Agents	1,000.00
TOTAL REVENUE	\$6,550.00
<u>Expenditures</u>	
*Executive Board Award	250.00
Awards of Excellence	550.00
Host District Professional Improvement	changed from 1,500 to 1,000.00
Professional Improvement Scholarship	500.00
Herter O'Neal Scholarship	750.00
Horn of Plenty	125.00
Travel & Subsistence	3,000.00
**Miscellaneous	250.00
Benevolence	125.00
TOTAL EXPENDITURES	\$6,550.00

*Includes monetary award & plaque.

**Includes outgoing President's Plaque, Check Charges, Service Charges, Film & Developing, Printing, Expenses incurred for Board of Director's Meeting, etc.

2009-2010 Finance Committee

Janice Dotson, Chair - West District Office

Donna Stewart - Campus Chapter

Carmen Boswell - Randolph - NC

Carol Haywood - Pitt - NE

Denese Prevatte - Robeson - SC

Patty Cain - New Hanover - SE

Dawn Snyder - Burke - WC

Revised 2/26/10 - BOD Approved

Revised 4/30/10 - Due to reduced support from NCCES Foundation of \$500

NC Cooperative Extension Secretaries Association
Financial Report
Business Meeting
September 17, 2010

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CHECKING ACCOUNT

Beginning Balance from 9/18/09

\$ 4,537.40

Revenue:

Membership Dues (2009)	\$4,480.00	
Corn Growers Association (2009)	\$ 250.00	
Membership Dues (2009)	\$ 40.00	
NCCESA Foundation	\$1,000.00	
NCACAA	\$1,000.00	
NCCESA Foundation	\$ 500.00	
NCCES Administration (reimbursement For BOD Meeting Refreshments February 2010)	\$ 125.00	
Membership Dues (2009)	\$ 20.00	
Interest Earned (from 9/14/09-1/26/10)	\$ 45.87	
Total Revenue To Date		<u>\$7,460.87</u>

Total Revenue

\$ 11,998.27

Expenditures:

Check #713 – Pam Brylowe ('09 State Mtg.)	\$ 304.69
Check #714 – Atlantic Designs (Plaque)	\$ 51.68
Check #715 – Denise Brown ('09 State Mtg.)	\$ 93.50
Check #716 – Kay Morton ('09 State Mtg.)	\$ 67.65
Check #717 – Christine Barrier ('09 State Mtg.)	\$ 90.75
Check #718 – NCFCEA (2010 Dues)	\$ 50.00
Check #719 – NCSU (Tracy Brown attend EFNEP Hunger Forum rep. NCCESA)	\$ 35.00
Check #720 - Pam Brylowe (attend FCS Foundation Bd. Retreat)	\$ 74.96
Check #721 – Elizabeth Wilson (Winter BOD Mtg. Refreshments)	\$ 156.47
Check #722 – C.E.S. Rutherford Co. Carol Horne ('10 NCCESA Bd. Mtg.)	\$ 45.63
Check #723 – Teresa Story ('10 NCCESA Bd. Mtg.)	\$ 71.88
Check #724 – Tracy Brown ('10 NCCESA Bd. Mtg.)	\$ 68.00
Check #725 – Pam Brylowe ('10 NCCESA Bd. Mtg.)	\$ 81.57
Check #726 – Kay Morton ('10 NCCESA Bd. Mtg.)	\$ 106.94
Check #727 – East Carolina University (Herter O'Neal Scholarship)	\$ 750.00
Check #728 – NCSU – Horn of Plenty	\$ 100.00
Check #729 – The Jockey Club of NC (Tea Bags for Horn of Plenty)	\$ 51.74
Check #730 – Bladen Co. 4-H (Memorial – Lula Shipman)	\$ 25.00
Check #731 – NCCESA – West District (Host District for '10 State Mtg.)	\$1,500.00

OVER

Check #732 – Sarah Roberson (Sugar for Horn of Plenty)	\$ 11.78	
Check #733 – Carolina Trophy Engraving (Exec. Board Award Plaque)	\$ 21.50	
Check #734 – Award of Excellence Recipient	\$ 50.00	
Check #735 – Award of Excellence Recipient	\$ 50.00	
Check #736 – Award of Excellence Recipient	\$ 50.00	
Check #737 – Award of Excellence Recipient	\$ 50.00	
Check #738 – Award of Excellence Recipient	\$ 50.00	
Check #739 – Award of Excellence Recipient	\$ 50.00	
Check #740 – Award of Excellence Recipient (State Recipient)	\$ 200.00	
Check #741 – NCFCEA Dues (For 2011)	\$ 50.00	
Service Fees (from 9/14/09-8/23/10)	\$ 12.00	
Total Expenditures To Date		<u>\$4,320.74</u>

Total Expenditures	\$4,320.74
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Account Balance	<u>\$ 7,677.53</u>
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MONEY MARKET ACCOUNT

Beginning Balance	\$14,300.50
Interest Earned	<u>\$ 258.43</u>
Account Balance	<u>\$14,558.93</u>

SHARE ACCOUNT

Beginning Balance	\$ 57.69
Interest Earned	<u>\$.96</u>
Account Balance	<u>\$ 58.65</u>

TOTAL AVAILABLE FUNDS	<u>\$22,295.11</u>
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Professional Improvement Committee Report

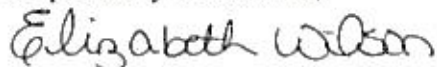
First off, I would like to say "Thank You" to my committee members for serving with me on this committee.

The Professional Improvement Committee received 5 scholarship applications this year. This scholarship is for any secretary that plans on further their college education or wants to attend a workshop or seminar to enhance their job performance skills.

This year's applications were difficult to judge. Each applicant is very deserving to receive this scholarship. This year's recipient is furthering her college education. She is pursuing her "Bachelor of Science in Business Administration degree." She has maintained a 3.90 GPA and is on the Dean's List. She received high recommendations from her fellow co-workers.

On behalf of the Professional Improvement Committee, please join us as we congratulate **Ms. Deborah Waterman** from the Durham County Cooperative Extension Office for being the 2010 recipient of the Professional Improvement Scholarship.

Respectfully Submitted,



Elizabeth Wilson

Professional Improvement – Chair

Committee Members

Elizabeth Wilson – Johnston County: "Southeast District"

Suzanne Hugus – Campus Chapter

Gwen Hernandez – Granville County: "North Central District"

Robbie Bridgers – Northampton County: "Northeast District"

Kay Morton – Lee County: "South Central District"

Connie Holshouser – Rowan County: "West Central District"

Maryann Mickewicz – Transylvania County: "West District"

Federation Report for NCCESA 37th state meetings:

The NCCE Federation of Associations met via Elluminate on September 10th.

Dr. Zublena gave the Administrative Update. He mentioned that they have been asked to prepare for a 10% budget reduction, and that they hope to be able to fill 25 of the 90 county vacancies and two campus positions.

Association Presidents presented their Association reports. I submitted the following report:

NCCESA -

Our spring Executive Board and Board of Directors met in Johnston County in February. Jayne Cubilla gave a special Latino Initiative presentation to the Board of Directors.

The 37th Secretaries' Association state meeting will be hosted by the West District in Mills River September 15th through the 17th. Awards will be presented during the Thursday evening banquet. A survey of interest of our membership will be taken at our state business meeting on Friday to determine a level of interest in taking a Spanish language class, if one were available. We will also be electing a Federation Treasurer for 2011.

According to the Federation's rotation schedule, NCCESA is to elect a Federation Treasurer who will serve for 2011.

The Federation's spring board of directors meeting is tentatively scheduled to be held March 11, 2011 via Elluminate.

Submitted by

Pam Brylowe

ECA Foundation Board of Directors Meeting April 22, 2010

It was an honor to attend the very first ECA Foundation Board of Directors meeting held on April 22, 2010.

Dorothy McCoy, Past State President of the NC Extension and Community Association presided at the beginning of this inaugural meeting. Following congratulatory comments from Dr. Zublena and Dr. Stewart, Sharon Rowland gave an overview of the NC Agriculture Foundation and the Sub-Foundations. Dorothy McCoy then saluted the FCS Foundation Steering Committee.

Linda Rivenbark, Nominating Committee Chair, introduced the new Board of Directors, Lifetime Honorary members and the Ex-Officio Directors.

As part of the ceremonies, longtime Extension home economist Ada B. Dalla-Pozza was honored as an ECA Foundation lifetime board member.

Wanda Denning presented the Bylaws which were ratified by the voting members.

The slate of officers were presented, elected and installed. Sylvia Churchwell is the president of the ECA Foundation Board of Directors.

Other items of business included, approval of the Mission and Vision statements, Operational Procedures, and terms of Board Member service.

Respectfully submitted,

Pamela Brylowe

FCS Foundation Report for NCCESA 37th State Association meetings

The FCS Foundation Board of Directors met on September 9, 2010 in Raleigh at the University Club. President Sue Counts presided.

Highlights discussed by this very active group included the following:
Winners of their Innovative Grants were announced.

Dr. Stewart gave a brief welcome and program update.

An update on the "History of Home Demonstration" book was presented, and the FCS Centennial Celebration scheduled for May 25, 2011, and we had a preview of the tv commercial that has been created that will serve as the focus piece of the FCS Marketing Campaign.

Respectfully submitted,

Pam Brylowe

Herter O'Neal Scholarship Report
Teresa Story
NCCESA 2nd Vice-President
September 17, 2010

This year we had an application from each of our Districts. I want to thank the District 2nd Vice Presidents and the Professional Improvement Committee of each District for doing a great job.

It was hard for my committee to try to decide who should receive the scholarship. We had some really good applicants but unfortunately only one could win.

The winner of the 2010 NCCESA Herter O'Neal Scholarship was Madison Elizabeth Layfield, who was a senior at Anson High School in Wadesboro, NC in the South Central District. Madison will be attending East Carolina University and plans to pursue a degree in Business Management. Madison excelled in high school and was a member of several clubs. She was the National Honor Society - Secretary, President, and was active with the yearbook, Special Olympics, and Relay for Life. She found time to participate in athletics and was a part of her Church's Youth Group and Choir.

Madison sent us a note of gratitude for choosing her to receive this scholarship.

HORN OF PLENTY
August 27, 2010
ROCK SPRINGS CENTER AND THE JOCKEY CLUB
GREENVILLE, NC

The Northeast hosted the 2010 Horn of Plenty for the 103rd North Carolina Association of County Commissioner's annual conference. The event was held at Rock Springs Center and the Jockey Club in Greenville, North Carolina.

The North Carolina Cooperative Extension Secretaries Association was in charge of the beverages. We made 40 gallons of sweet tea and 15 gallons of unsweetened tea plus we served products donated by Pepsi.

Mitch Smith, Pitt County Extension Director, said we fed more than 600 people in about 35 minutes. Scott Elliott, Pitt County Manager, said comments from the attendees were very positive.

This year was a little different than years past. 4-Hers from the across the state ate with the commissioners and had a chance to speak with them about county issues.

Reported by:
Teresa S. Story
NCCESA 2nd Vice-President

Staff Senate (20)
9-16-10
Debbie Goforth

Good Morning,

I am an alternate Staff Senator and Janice Dotson is the Senator for District 19-A which includes 17 western counties plus the Eastern Band of Cherokee Indians and 2 research stations .

There are 19 districts in the Staff Senate. The Staff Senate is an advisory body to the University Chancellor, Randy Woodson. The Senate provides feedback and consultation regarding interests/concerns that affect you and me as staff members.

We meet the first Wednesday of each month. I have been to two meetings in Raleigh. The first one in July was a retreat and get-to-know other senators and alternates from other districts. Our guest speaker was Charlie Leffler, Vice Chancellor for Finance and Business. In August, the guest speaker was Kelly Eaves-Boykin, Chairman of the University of North Carolina Staff Assembly. In September, Janice and I attended via Elluminate and our guest speaker was Representative Jennifer Weiss of the 35th District.

In addition to the regular monthly meetings, we also serve on a committee. I serve on the Human Resources committee. Our first meeting was in September and the goals for the upcoming year were chosen. Hopefully next month I can attend via Elluminate.

If you are a current senator or alternate, please stand and be recognized. We look forward to serving you and please e-mail or call us with your concerns/issues.

Thank you.



The Extension & Research Support Staff Association

NCCESA Board of Directors/Business Meeting
Mountain Horticulture Crops Research & Extension Center
Mills River, NC
September 16 & 17, 2010

It is always a pleasure to bring you *Greetings* from The Extension & Research Support Staff Association and our President, Mary Baronet. Mary is housed at the Louisiana State University AgCenter in Rayne, LA., and sends you the following message

Hello to you all in North Carolina –

Again this year, The Extension & Research Support Staff Association has made a tremendous amount of progress. Our current membership is up to 132 and the annual membership drive will be underway shortly to end on December 31st. We will continue to receive membership throughout the year. Standing Committees have been assigned and Chairs have been appointed to each committee. By now, if you were slated for a slot on a committee, you should have been contacted by that chair. The Annual Meeting Committee has begun work on a Virtual Annual Conference. Budget situations do not look any better from last year and we must consider this in planning our next moves. I would like to personally thank the Executive Board and Presidents of each state's support staff association who have been attending committee and assisting with the tasks at hand to continue to grow TERSSA. In November, I will be handing over the Presidency to Glenda Jenkins of Mississippi who I know will continue the mission of our national association. Please join me in wishing her well and as always, we are interested in all your ideas and suggestions.

Thanks for a great ride!

Sincerely, Mary

The TERSSA Board of Directors Meeting is held on the second Thursday of each month.

From the August 12th Board Meeting, with points of interest that included:

- A Budget Overview from the 6 states represented was given. All indicated heavy budget restrictions, with possibly more in the forecast, but maintaining 'business as usual.'
- Committees have been established; Annual Meeting, Finance, Public Relations, By-Laws, Nominating, and Awards.
- A rotation schedule of the states will be recommended by the Nominating Committee in order to proceed with elections in the fall.
- Finance Committee will be drafting a balanced budget as the cornerstone for the new association year; Kay Morton is a member with me on this committee.
- Plans are in place to hold a Virtual Association Meeting in November with the assistance of *eXtension*, working Beth Rainey-Penn State and Dr. Debra Davis-LA University. The President, who chairs the Annual Meeting Committee, is working with her committee, of which Devona Beard is a member. Each state will have input as it relates to topics and presenters.
- Webpage is routinely updated by Web Master Tracy Brown and a *Facebook* page will be established soon.

'Thank You' to the 27 who are currently members. We sincerely appreciate your continued desire and foresight to advance your career and professional development involvement with other Extension and Research administrative assistants on a national level.

Anyone who is not a member is cordially invited to become a part of this committed association help strengthen our efforts as we continue to grow. And please continue to be mindful that Frances O'Neal and Edith Herter are totally behind us in spirit.

Thank You for the opportunity to represent TERSSA.

Christine C. Barrier
2009-2010 TERSSA Treasurer/Parliamentarian