



37th Annual Business Meeting

September 17, 2010

9:00 a.m.

The Mountain Horticultural Crops Research Station

AGENDA

Pamela Brylowe, Presiding
Debby King, Parliamentarian

Call to Order and Welcome

Pamela Brylowe
NCCESA President

Approval of Agenda

Pamela Brylowe

Roll Call

Tracy E. Brown
NCCESA Secretary

Parliamentarian Review

Debbie King
NCCESA Parliamentarian

Approval of Minutes

36th Annual Business Meeting Minutes

(previously approved as "Annual State Meeting minutes" by Board of Directors)

Pamela Brylowe

Financial Report

Janice Dotson
NCCESA Treasurer

District Reports

West

North Central

Northeast

Southeast

South Central

West Central

Campus Chapter

District President

Jane McDaniel

Martha Smith

Teresa Story

Nita Walton

Kim Gibson

Fran Little

Donna Holland

Standing Committee Reports

Membership

Public Relations

Nominating Committee

Standing Committee Reports

Rules & Bylaws

State Committee Chair

Martha Smith

Carol Horne

Wanda Hargrove

State Committee Chair

Nancy Miller

Finance Committee
Reflections
Professional Improvement

Janice Dotson
Magen Caldwell
Elizabeth Wilson

Other Reports

Federation
HOP
ECA Foundation Board
FCS Foundation Board
Herter-O'Neal Scholarship
Staff Senate
TERSSA Update

Donna Stewart, Federation Webmaster
Teresa Storey
Pamela Brylowe
Pamela Brylowe
Teresa Storey
Debbie Goforth, Staff Senator
Christine Barrier, TERSSA Treasurer

Recognition of Award Winners

NCCESA Professional Improvement Scholarship
Executive Board Award
Secretary Awards of Excellence
Sue Mills Lighthouse Award

Elizabeth Wilson
Teresa Storey
Pamela Brylowe
Pamela Brylowe

Old Business

- I. Latino Initiative - assessment of interest for NCCESA Spanish class
- II. Special Fund Committee - update
- III. Bylaws - proposed changes: Nancy Miller, Bylaws Committee Chair
 - 1) from "calendar year" to "association year" for audit of Treasurer's books
 - 2) remove "Service" from Handbook - Standing Committees and Guidelines for Committees – Public Relations – first line

New Business

- I. Honorary Memberships Martha Smith
 - Application - Patricia Richardson (approved at Feb mtgs)
 - New applications
- II. Nominations for & election of Federation Treasurer
- III. Nominations for & election of 2010-2011 NCCESA Officers
- IV. Benevolence Contribution

Miscellaneous Business

2011 State Meeting Invitation

Sandy Kanupp
West Central District President

Installation of Officers

Carol Horne
NCCESA Advisor

Announcements

District Raffles

Presentation to Outgoing President

Kay Morton

Closing Remarks and Passing of Presidential Gavel

Pam Brylowe

Door Prizes

West District Secretaries

Adjourn

2010 NCCESA – EXECUTIVE BOARD AWARD
PRESENTED BY
TERESA S. STORY, NCCESA 2ND VICE-PRESIDENT
SEPTEMBER 17, 2010

This year's award is being presented to someone who has been with Cooperative Extension for 10 years. She is responsible for 4-H Youth Development, FCS and is the systems administrator. As a member of the Secretaries Association she has been Public relations Committee Chair, Professional Development Chair and 2nd VP, 1st VP and District President. At the State level she has been 2nd VP, 1st VP, and soon to be President.

In her nomination letter the person stated "She has been an inspiration to her fellow secretaries on the district and state levels. She will tell you that she has stepped out of her "comfort Zone" to become a very good leader. She has helped others to do the same by her example. "

I would like at this time to present the Executive Board Award to Kay Morton.